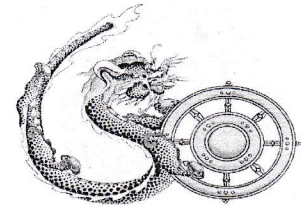




ROYAL GOVERNMENT OF BHUTAN
DZONGKHAG ADMINISTRATION
TSIRANG



TD/HR-1/2017-18/ 4586

14.6.2018.

Notification

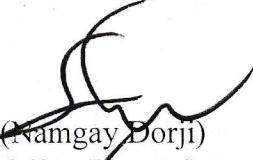
Reproduced below is Notification RCSC/LS-63/2018/5726 dated 12.6.2018 of Director, Royal Civil Service Commission, Thimphu for strict compliance by all civil servant.

In accordance with section 12.4.10 of the Bhutan Civil Service Rules and Regulations 2018, the Royal Civil Service Commission would like all civil servants (excluding those who works in schools) in the Professional and Management Category (PMC) and Supervisor and Support Category (SSC) to kindly prepare and submit the Performance Appraisal Form (IWP) on Max Online System for the Appraisal Period 2018-2019.

Kindly note that the dateline for submission of IWP is on or before July 31 2018 and submission beyond the dateline will not be accepted by the system. The service of the civil servants failing to submit IWP online shall be considered as inactive for that particular Appraisal Period. Civil servants in Operational Category and below shall submit the IWP in hard copy as per section 12.5.5 of the BCSR 2018.

Further, we would like to request all the agencies to kindly conduct regular performance coaching and feedback between supervisor and supervisee to enhance the performance and also to ensure that all the performance targets are on track and achieved.

Sd/-
(Tashi Pem)
Director


(Namgay Dorji)
Offtg. Dzongdag

To:

1. All Sector Heads under Dzongkhag Administration, Tsirang to inform the staffs.

Copy to:

1. Director, Royal Civil Service Commission, Thimphu for kind information
2. Dzongkhag Notice Board.
3. Office copy